

**Community Preservation Committee**  
**Meeting Minutes**  
**September 20, 2016**  
7:30 pm

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In attendance were:

Andrew Bengtson  
Clarissa Rowe  
Charles Tirone  
David Levy  
Eric Helmuth  
Leslie Mayer

Not in attendance:

Mike Cayer  
Richard Murray  
JoAnn Robinson

Also in attendance:

Jim Feeney, Assistant Town Manager  
Amy Fidalgo, CPAC Administrator

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Clarissa Rowe called the meeting to order at 7:35 pm. The Committee and Town staff introduced themselves. The Committee members gave a presentation which included an overview of the CPA in Arlington, FY2017 CPA Projects, the Community Preservation Plan, and the FY2018 Application Process. The meeting was recorded by ACMi and can be viewed on their website.

The Committee asked for public input and questions. Pamela Hallett of the Housing Corporation of Arlington asked for clarification on the Community Preservation Fund Allowable Spending Chart, provided by the Department of Revenue. The Committee advised Ms. Hallett on the best way to proceed with the language in an application that would be creating new housing, rather than rehabilitating housing.

Michele Hassler of the Cemetery Commission discussed two projects that the Commission would like to submit applications for, both of which would occur at the Old Burying Ground. The Committee discussed the details of the projects, and advised that the Commission turn in one application for both projects. Clarissa Rowe recommended that the Cemetery Commission work with the Arlington Historical Commission when completing their application.

Patrick Herron from Mystic River Watershed Association asked the Committee if there would be support for projects involving the Mill Brook Corridor, and Cooke's Hollow. Mr. Herron discussed the details of these potential projects with the Committee. Leslie Mayer recommended that Mr. Herron get in touch with the Master Plan Implementation Committee, since these projects overlap with concepts in the Arlington Master Plan.

Pam Hallett suggested that the Committee reevaluate their requirements for an applicant to receive funding. Specifically, requiring a certificate of occupancy is a challenging requirement to impose on a

housing project. Clarissa Rowe acknowledged that the Committee is still working on the requirements that should be enforced for release of payment.

Adjournment.

Minutes submitted by:

Amy Fidalgo, CPAC Administrator